



VENUE ADDRESS:
100 Choccolocco Street
Oxford, AL 36203
oxfordpac.org

CONTACT US:
P.O. Box 3383
Oxford, AL 36203
256.241.3322



RENTAL AGREEMENT ADDENDUM – COVID-19

Effective March 15, 2021

The Oxford Performing Arts Center (OPAC) is adhering to the **Safer at Home Emergency Order** issued by the Alabama Department of Public Health while our operations are affected by COVID-19. Subsequent revisions to the **Safer at Home Emergency Order** may result in changes to our operations. Should that occur, an additional addendum will be issued, superseding the terms and conditions of this document. Until such time that an additional addendum is issued, the limits below are in effect. For the purpose of this addendum a *Participant* shall be defined as any audience member, performer, staff member, volunteer, crew member or other persons on-site during the event.

Capacity Limits

The spaces listed below have modified capacity limits based on OPAC’s adherence to the **Safer at Home Emergency Order**.

- o Main Theatre – 400 persons maximum
- o Studio – 60 persons maximum
- o Ensemble Dressing Rooms – 5 persons maximum (two ensemble dressing rooms are available)
- o Star Dressing Rooms – 2 persons maximum (two star dressing rooms are available)
- o Chorus Room – 15 persons maximum
- o Green Room – 15 persons maximum
- o Stage (including wings) – 60 persons maximum

*For the purposes of this addendum, a person of any age is counted towards the maximum (infants, newborns, etc. included).

Compliance with Local, State, and Federal Health Policies

- o Renters shall not knowingly allow participants to congregate within six (6) feet of a person from another household.
- o All renter employees and/or volunteers shall wear a mask or facial covering that covers his or her nostrils and mouth at all times while in regular interaction with participants.

General Policies and Conditions

- o All participants shall be screened for temperature before being permitted entry. Persons with a forehead temperature of 100.4 F or greater shall not be permitted to enter or participate. OPAC staff will administer the screening process.
- o All audience participants shall be strongly encouraged to wear a mask while not at their seat. This should be communicated to audience participants by the renter with the following text:
“Audience members are strongly encouraged to wear a mask while not sitting in your seat to help provide a safe environment.”
- o All seating and ticketing is to be reserved seating format.
- o For multiple performances on a single day, a full three-hour gap of time is required between the end of a performance and the beginning of another one. This will allow for proper cleaning and sanitation to occur between audiences. During the cleaning period, the building must be empty of all participants. All spaces will be sanitized using an aerosol-based fogging system between shows.
- o Participants shall at no time congregate in hallways, stairways, aisles, galleries, or lobbies for any purpose including any part of dressing, costuming, makeup, or hair. It is strongly recommended that performing participants arrive “show-ready” given the capacity limitations backstage.

This agreement supersedes any and all discussions between the parties. There are no other agreements concerning the subject matter of this agreement between the parties hereof. If there are conflicts between the standard OPAC Rental Agreement, the terms of this addendum shall prevail. Failure to adhere to the terms and conditions of this addendum may result in a loss of use of the venue with no return of payment for services rendered by OPAC.

RENTER agrees that if I am signing on behalf of an entity, I represent that I am authorized to sign on its behalf, and I agree to be jointly responsible with the entity to be bound by this Agreement.

Renter Signed

Date

John Longshore, Executive Director – OPAC

Date

Renter Name



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REVISION HISTORY

Changes to the *Safer at Home Emergency Order* will result in subsequent revisions to this Rental Addendum. Each new version shall be provided to renters for review and signature. Revisions are detailed below.

Version 030121

- Original addendum published on March 1, 2021

Version 031521

- Published on March 15, 2021
- Change on mask/facial covering policy – Masks no longer required but strongly encouraged per the revised *Safer at Home Emergency Order* (released on March 4, 2021).